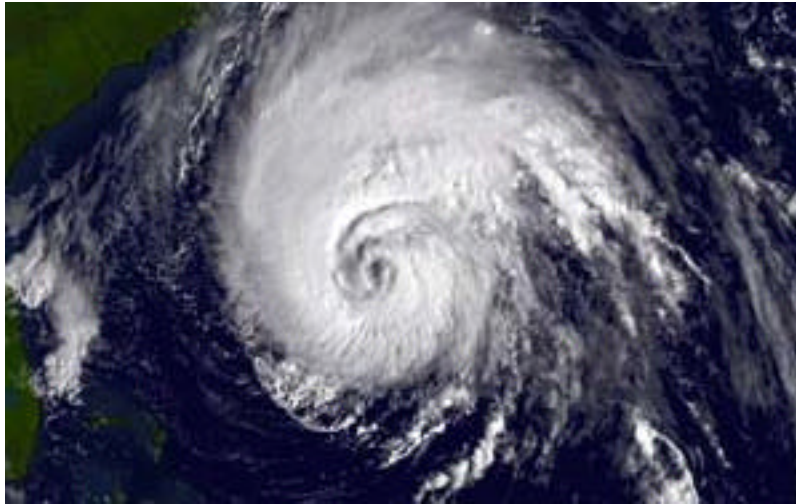


Hurricane Isabel Situation Report 6:00 AM 9/20/03



**Operational Period
6:00 PM – 6:00 AM**

**Emergency Programs Division
NCDA&CS**

Team 3 Situation Report
September 19, 2003
06:00 PM
September 20, 2003
06:00 AM

A. OPERATIONS:

- Tasked logistics to create list of names of all personnel working under the Operations branch.
- Monitored email for ops.crc@ncmail.net and multi-hazard account.
- Monitored electronic task tracker.
- No requests for deployment of any other Operations Personnel.

SART

Call Center:

The call center was staffed throughout the day.

Sheltering:

Telephone contact was attempted with 30 counties beginning at 8:00 am. Approximately 25% of counties have been contacted. Approximately a dozen counties cannot be reached due to power outages and phone outages. No new counties were reached during this operational period.

SART has activated fifteen County Animal Response Teams (CARTs) throughout the state. The CARTs in the eastern portion of the state are providing twelve shelters for evacuated animals. The twelve animal shelters housed a total of 412 evacuated large and small animals as of 12pm today. Shelters are located in New Hanover, Martin, Lenoir, Pitt, Dare, Onslow, Wayne, Johnston, Chowan, Bertie, Brunswick, and Harnett counties. Sheltering is also available for animals in Forsythe County, as needed.

Search and Rescue: No operations were attempted due to road closures and curfews and night-time conditions of operational period.

Veterinary Services

CART / EM county assessment database listing veterinary clinics in area code 252 (see Sit-Rep logistics) will be used for contacts.

B. LOGISTICS:

- Created CART / EM county assessment database and distributed to HSUS search and rescue teams. Database is in excel format and can be easily updated.
- Maps of Carteret, Craven, Pamlico, Tyrell, Currituck, Camdenm, Perquimans, Chowan, Bertie, Dare, Gates, Halifax have been created with 4 copies
- Developed Organizational Assignment List using ICS form 203
- Monitored EM2000 Task Tracker for NCDOT road update and notify Operations.
- Updated time line to include ICS teams through Sunday 1800. Contacted Team 2 to inform them of change in assigned schedule to 6.00 Saturday 9/20/03.

- Created or updated Incident Command Staff flow charts and verified staffing.

C. PLANNING:

- Developed Incident Action Plan for September 20 0600
- Developed Situation Report for September 19 1800- September 20 0600
- Sent electronic copy of IAP/Situation Report for September 19-1800-September 20-0600 to mailing lists 'Agency Contacts' and 'Agency list2'
- Worked with Safety Officer to develop short list of safety issues associated for CRC and field operations relative to current conditions.
- Worked with the development of the Incident Communications Plan/Calling Tree protocols.

D. FINANCE:

No updates at this time

ATTACHMENTS:

1. INCIDENT TIMELINE

INCIDENT TIMELINE

Friday, September 19, 2003

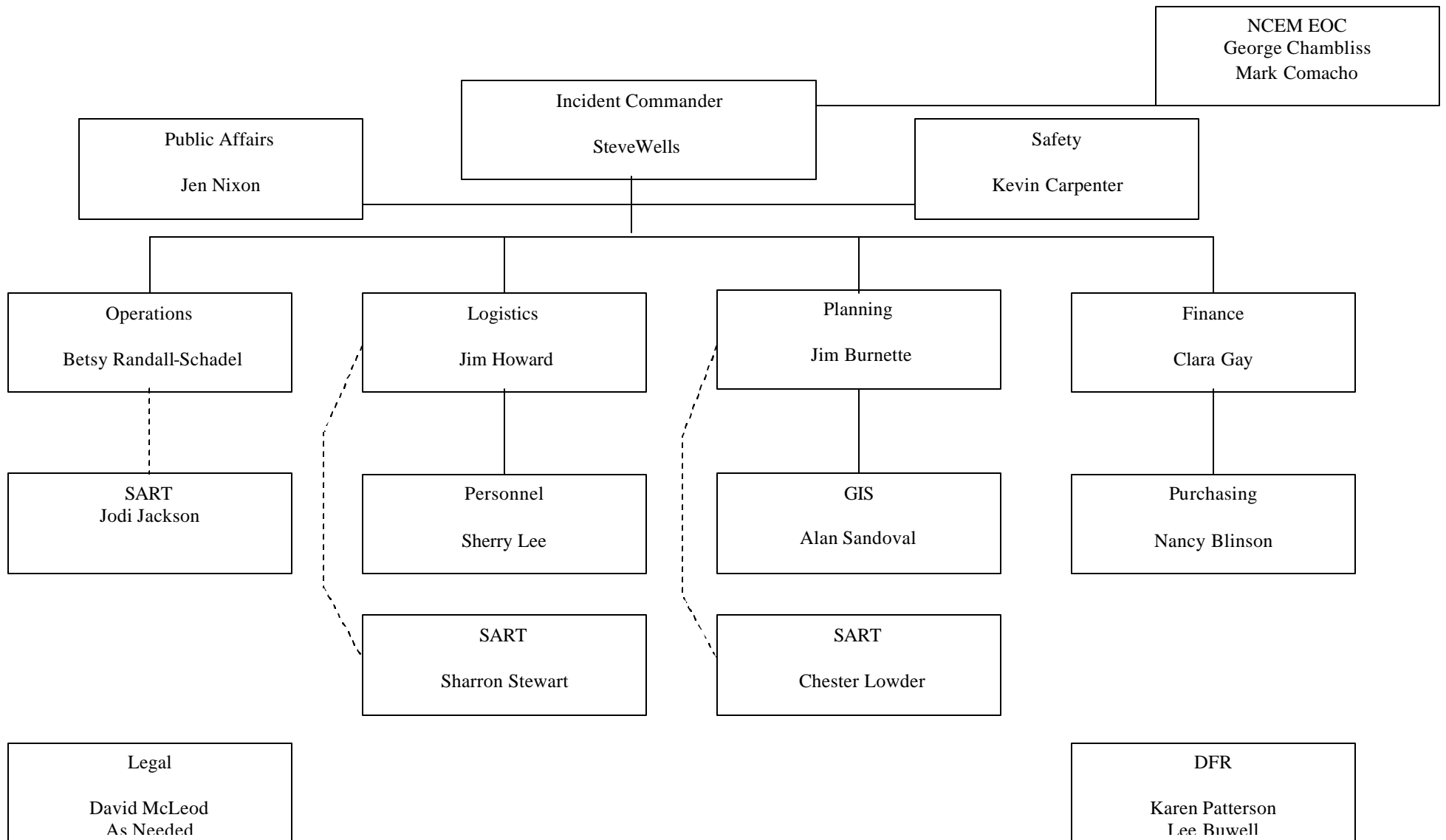
Team 2		Team 3		Team 1	
0430	0530	0600	1200	1600	1800
IAP Items to Planning Chief	Command Staff Meeting – IC- OPS-Logistics- Planning – Finance	IAP Brief & Shift Change Meeting	Minimal Shift		

Saturday, September 20, 2003

Sunday, September 21.2003

2400	NO TEAM	0600	Team 2	1800	Team 3	0600	Team 1
Minimal Shift – 2 Persons No Team							

Isabel Incident Command Team # 2



SART Schedule Updated Saturday

12:20am

Public Information Officers
Finance Chief
Webmaster
Hotline Call Center

Peggy Drechsler, Cindy Bailey
 Elizabeth Exum
 Martha Eller
 Amanda Mullen, Dr. Richard Dillman, Dr. Maria Correa

OPERATIONS

	SART Section Heads	Search and Rescue	Sheltering	Veterinary Services
Wednesday				
6:00 pm -- 6:00 am	Planning: Chester Lowder Logistics: Jodi Jackson Operations: Julie Bradley	Phil Snyder W 630-357-7015 M 630-215-5099 hsuscsro@aol.com	Liz Wills B 919-681-6276 C 919 452-1605 P 919-970-7668 liz_wills@hotmail.com	Meri Winchester H 336-421-3650 B 919-966-2906 P 919-216-6951 meri_winchester@med.unc.edu

Thursday				
6:00 am -- 6:00 pm	Planning: Chester Lowder Logistics: Sharron Stewart Operations: Jodi Jackson	Phil Snyder W 630-357-7015 M 630-215-5099 hsuscsro@aol.com	Liz Wills B 919-681-6276 C 919 452-1605 P 919-970-7668 liz_wills@hotmail.com	Dr. Maria Correa W 919-513-6253 Maria_Correa@ncsu.edu
6:00 pm -- 6:00 am	Planning: Chester Lowder Logistics: Jodi Jackson Operations: Julie Bradley	Phil Snyder W 630-357-7015 M 630-292-2777 hsuscsro@aol.com	Paige Burris 919-304-8209 mamieclyde@hotmail.com	Dr. Barry Pittman C 910-987-1822 H 910-480-0218 bnpittman@earthlink.net

Friday				
6:00 am -- 12:00 pm	Planning: Chester Lowder Logistics: AD Sawyer Operations: Jodi Jackson	Phil Snyder W 630-357-7015 M 630-292-2777 hsuscsro@aol.com	Liz Wills B 919-681-6276 C 919 452-1605 P 919-970-7668 liz_wills@hotmail.com	Art Rupard H 218-1698
12:30 pm -- 6:00 pm	Planning: Chester Lowder Logistics: AD Sawyer Operations: Jodi Jackson	Phil Snyder W 630-357-7015 M 630-292-2777 hsuscsro@aol.com	Liz Wills B 919-681-6276 C 919 452-1605 P 919-970-7668 liz_wills@hotmail.com	Dr. Joe Gordon 919-832-3107 keithent@mindspring.com

6:00 pm -- 6:00 am	Planning: Logistics: Jodi Jackson Operations: Julie Bradley	Laura Bavin 850-508-2482 Ernie Mayo 850-508-2482	Paige Burris 919-304-8209 mamieclyde@hotmail.com	Meri Winchester H 336-421-3650 B 919-966-2906 P 919-216-6951 meri_winchester@med.unc.edu
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Saturday				
6:00 am -- 12:00 pm	Planning: Logistics: Operations: Jodi Jackson	Phil Snyder W 630-357-7015 M 630-215-5099 hsuscstro@aol.com	Liz Wills B 919-681-6276 C 919 452-1605 P 919-970-7668 liz_wills@hotmail.com	Dr. Sheri Nutter (8-11) W 919-929-0031 H 919-967-6798 M 919-612-4692 nutterdvm@mindspring.com
12:00 pm -- 6:00 pm	Planning: Logistics: Jodi Jackson Operations: Julie Bradley	Phil Snyder W 630-357-7015 M 630-215-5099 hsuscstro@aol.com	Liz Wills B 919-681-6276 C 919 452-1605 P 919-970-7668 liz_wills@hotmail.com	Dwight Bellinger (3-6) H 732-6816
6:00 pm -- 6:00 am	Planning:	Logistics: Jodi Jackson	Operations:	

Sunday				
6:00 am -- 6:00 pm	Planning: Operations:	Logistics: Jodi Jackson	Liz Wills B 919-681-6276 C 919 452-1605 P 919-970-7668 liz_wills@hotmail.com	Dr. Ron Komich (8-noon?) H 336-299-7565 W 336-299-3528 M 336-255-3998 rjkomich@att.net Rhonda McHugh (noon-6p?) H 336-622-5477 336-964-5181 M

SECTION HEAD CONTACT INFORMATION

Chester Lowder	C 919-280-8153	H 919-773-8916	
Jodi Jackson	C 919-272-2004	ncsart@hotmail.com	
Julie Bradley	H 919-859-6743	C 919-513-6357	julie_bradley@ncsu.edu

CRC SITE SAFETY GUIDELINES

A. Office (General)

1. Aisles, doorways and corners shall be free of obstructions to permit visibility and movement.
2. Furniture shall be maintained in a safe condition. For example, casters, rungs, and legs are stable. There are no splinters, burrs, or sharp edges present. Remove any unsafe furniture from the area or tag it "Broken" or "Unsafe."
3. All walkways, entrances and exits to stairwells and offices shall not be blocked or obstructed.
4. Areas should not be cluttered with extra materials or trash.
5. Do not stack equipment on other equipment that might tumble or fall. For example, do not place an audio speaker on top of a computer hard drive.

B. Tripping/Falling

1. Floor surfaces shall be secure, dry, and free of hazards. Spills onto floors must be immediately cleaned or posted "wet floor" until dry.
2. Emergency exits shall be properly lighted, free of debris, clearly marked and visible.
3. There must be adequate walking space approaching exits (4 feet of each side of exit).
4. Electrical, phone, and other cords must be kept out of walkways or taped to floor to prevent tripping.
5. Personal items, such as book bags, brief cases, purses, etc. shall be kept out of walkways.
6. Use a step stool or ladder to reach high objects. Do not climb on chairs or tables.

C. Electrical

1. All electrical appliances and equipment must be properly grounded or double insulated.
2. Plugs and outlets must not be overloaded.
3. Cords must be in good condition, not be frayed, spliced, and/or worn.

D. Fire

1. Fire extinguisher locations must be posted.
2. Fire extinguishers shall be recharged regularly, properly inspected and shall be in adequate number and type.
3. No flammable or hazardous materials should be present in the CRC area.
4. Emergency and fire evacuation plans for the building shall be posted.
5. The Duty Officer and the Logistics Officer should both try to retrieve the sign in/out books on their way out of the building in the event of an evacuation.

CRC SITE SAFETY GUIDELINES-PAGE 2

E. Housekeeping

1. Adequate waste disposal containers shall be provided and emptied regularly.

2. Trash must be placed in trashcans and recyclable materials must be placed in their proper disposal containers.
3. Bathroom facilities shall be kept in a sanitary condition.
4. Food should be properly stored. Items requiring refrigeration should be kept in the refrigerator, to prevent spoilage and/or contamination.
5. Floors should be clean and dry.
6. The CRC should be kept in a clean, orderly, and sanitary condition.

F. Training and education

1. At the start of each shift, employees shall be instructed to familiarize themselves with the building evacuation route(s). They shall be informed to report to a predetermined meeting location for a headcount immediately following evacuation.
2. Employees shall be notified of the location of the fire extinguishers, first aid kit, automated external defibrillator (AED), building exits, and building evacuation routes at the beginning of each shift.
3. A CPR/First Aid/AED trained individual shall be identified at the beginning of each shift.
4. Employees shall be periodically instructed in the use of fire extinguishers and fire protection procedures.